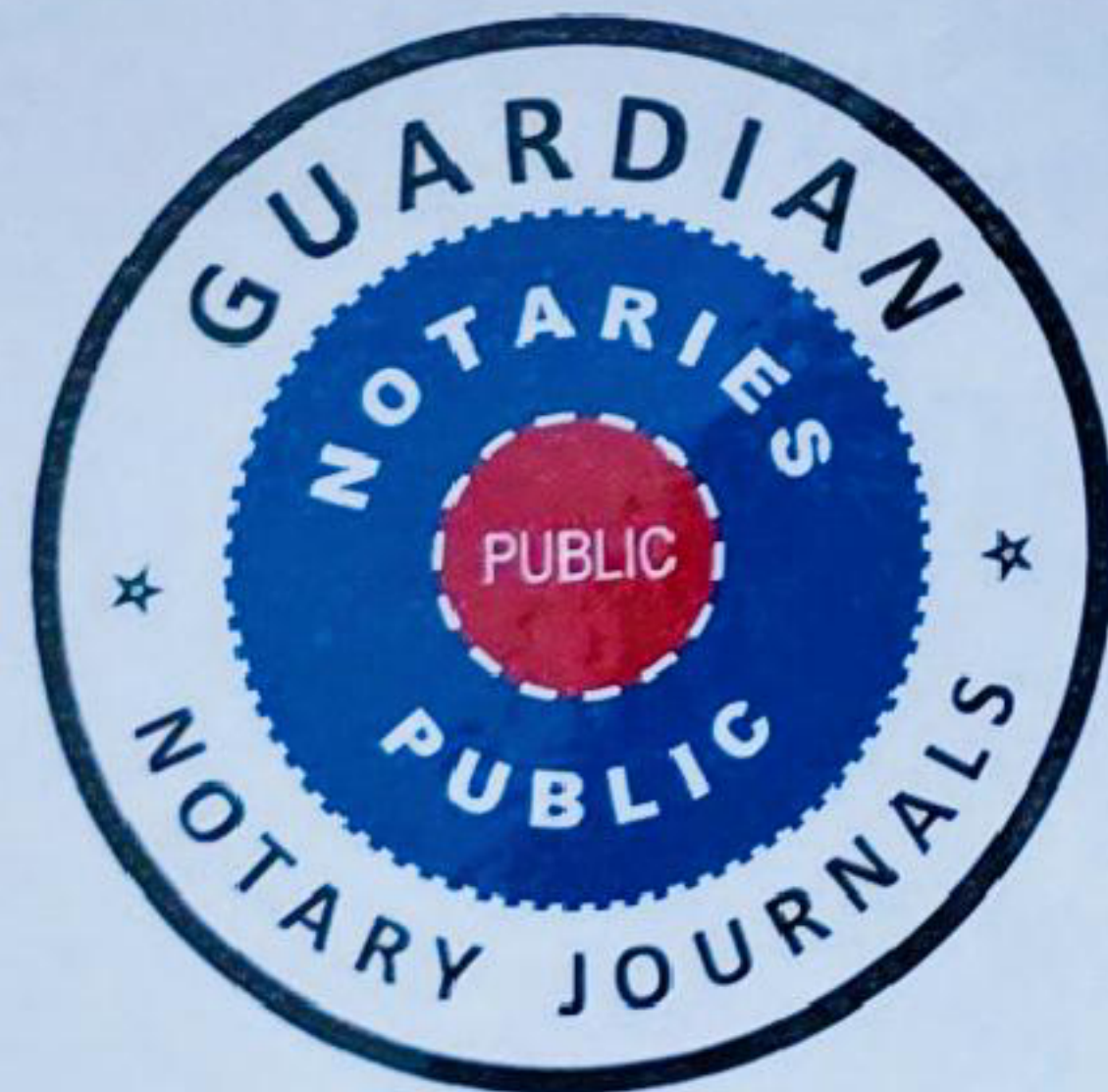


#2

- To fill **entry #1** on top of even (upper) pages -----> no DATA SHIELD is needed
- To fill **entry #2** on bottom of even (upper) pages -----> orient DATA SHIELD with #2 face up & tuck large flap behind page
- To fill **entry #3** on top of odd (lower) pages -----> orient DATA SHIELD with #3 face up & tuck small flap behind prior page
- To fill **entry #4** on bottom of odd (lower) pages -----> orient DATA SHIELD with #4 face up & set DATA SHIELD fold into book binding

Thank you for supporting my GUARDIAN NOTARY JOURNALS and woman-owned small business!

Jenna Jack



DATA SHIELD

